

DocuSign Instructions for Completing the Dealer Contract

1. Open the DocuSign link provided.
2. Enter your **name** and **email** on the PowerForm Signer Information screen, then select **Begin Signing**.
3. In the pop-up, choose **Continue**.
4. When the contract opens, select **Start** to move through the required fields.
5. Enter your **dealer number, business name, address**, and any other required information.
6. Add your **signature**, then select **Finish** in the upper right corner.
7. After WDFW signs the contract, you will receive an email from DocuSign with a link to the fully signed copy for your records.